

The Hong Kong Countryside Foundation

“Learn from Our Village Heritage” Funding Scheme

Guide to Application

1. Background and Objectives

1.1 The Hong Kong Countryside Foundation Limited (HKCF) was established in 2011 as a not-for-profit charitable organisation recognised by the Inland Revenue Department for tax exempt purpose. The key objectives of the HKCF are to conserve the countryside, including conservation and restoration of village culture, habitats and natural landscape, for the long-term benefit of the public. The HKCF has proven experience in the revitalisation of Lai Chi Wo, which is widely recognised as a model of village revitalisation in Hong Kong, the Mainland and globally.

1.2 “LEARN FROM OUR VILLAGE HERITAGE” (鄉村為本學習計劃) provides funding support for students to expand knowledge, strengthen self-resilience and learn from nature, through participation in experiential learning activities and connection with the local community during programmes with overnight stay in Lai Chi Wo.

1.3 The funding scheme is financed by a generous donation of Dr Patrick Poon Sun Cheong.

1.4 The target beneficiaries are local full-time students (age 6 to 23).

1.5 The scope of funding support normally covers the costs of the students in respect of the overnight accommodation, meals and a basic programme of one guided tour and two experiential learning activities (usually one on farming and one on culture). The corresponding costs of teachers and essential staff to supervise, accompany and teach the students will also be covered, subject to the discretion of HKCF owing to the diversity of student circumstances and appropriate staff to student ratio.

2. Who may apply?

2.1 Local not-for-profit educational institutions interested in organising and leading study programmes for students may apply.

2.2 Other organisations in the following categories and able to recruit students and run for them curated programmes compatible with the objectives of the Funding Scheme may also apply.

- Local tax-exempt charitable organisations
The applicant organisation must provide a copy of the letter issued by the Inland Revenue Department on tax-exemption under section 88 of the Inland Revenue Ordinance (Cap.112)
- Local registered and not-for-profit organisations
The applicant organisation must provide a copy of the certificate issued by the Companies Registry pursuant to the Companies Ordinance (Cap. 622); and a copy of the applicant organisation's Articles of Association.

3. Application and Implementation

3.1 The applicant must submit an application (using the prescribed form) at least three (3) months in advance of the proposed activity date of the programme. Confirmation from HKCF will normally be made within one (1) month of the application.

3.2 The application form requires the applicant to provide basic information on the objectives and expected benefits of the proposed programme, planned school-based or organisation-specific activities, number of students, number of accompanying staff/adults, number of nights in Lai Chi Wo and other sources of funding (if any).

3.3 The applicant should provide in a proposed outline programme and discuss the relevance of the various components in the programme to the formal curriculum and to the personal development of students.

3.4 Activities in the proposed programme may cover nature, culture, farming, history, geography, tangible and intangible cultural heritage and other subjects that align with the objectives of the funding scheme. It is expected that the proposed programme would include both activities run by the local community in the village and by the applicant itself.

3.4 The successful applicant is required to submit to HKCF two (2) weeks before the activity a list of the student participants showing their respective name of school/ university, form/year, and subjects/major as well as a list of the accompanying adult participants.

3.5 The successful applicant is required to sign an agreement with HKCF that, inter alia, requires that HKCF be indemnified fully against all losses, damage, liabilities and costs suffered or incurred, and any action, proceedings or claims brought against HKCF, its staff or contractors arising from the deeds and actions of the programme participants.

4. Assessment Criteria

4.1 Applications will be assessed on the basis of their objectives and expected benefits, the contents of the school-based or organisation-specific activities, the incorporation of pre-visit and post-visit activities to strengthen the learning experience will be an advantage.

4.2 In order to optimise the impact of the funding scheme, the number of successful funded applications per organisation is capped at a maximum of two (2) times per calendar year. The corresponding total amount is capped at HK\$80,000 while the total number of night is capped at four (4).

5. Responsibilities of the Applicant Organisation

5.1 The applicant organisation, shall be responsible for the insurance cover of the implementation of the programme.

5.2 The applicant organisation should ensure the full attendance of all registered participants as set out in the accommodation, meal and activity plan.

5.2 The organisation shall as far as practicable, acknowledge the sponsorship of HKCF and publicise the logos and/or tags with acknowledgement or credits for the following in any publicity or social media of the programme(s):

- The Hong Kong Countryside Foundation (facebook: hkcountryside)
- 香港鄉郊基金
- Hakka Life Experience Village @ Lai Chi Wo

- 荔枝窩客家生活體驗村
- Learn from Our Village Heritage
- 鄉郊為本學習計劃

6. HKCF as the Funding Management Organisation

6.1 HKCF may contact the sponsored students for feedback on the programme and request for their participation in follow-up activities, to share what they have learned or experienced to other parties.

6.2 HKCF may also publish or make use of the images or videos of the sponsored programme while in action in Lai Chi Wo, for reporting and publicity. Any objection by or concern of the applicant organisation should be raised prior to the start of the programme.

6.3 For enquiries, please contact The Hong Kong Countryside Foundation:

Tel: 2698 0455

Email: enquiry@hkcountryside.org

: 香港鄉郊基金

「鄉村為本學習計劃」資助計劃

申請指引

1. 背景及目標

1.1 香港鄉郊基金（HKCF）於 2011 年成立，為一個獲香港稅務局認可的非牟利慈善機構，其目的是為了長期保障公眾的利益，保護鄉村，包括村落文化、棲息地及自然景觀的保護及修復。HKCF 在荔枝窩的振興方面擁有卓越的經驗，該地區被廣泛認可為香港、中國內地及全球的村落振興典範。

1.2 「鄉村為本學習計劃」計劃提供資助支持，讓學生透過參加體驗式學習活動和與本地社區的聯繫，在荔枝窩的過夜項目中擴展知識，增強自我韌性，並向大自然學習。

1.3 資助計劃由潘榮昌博士的慷慨捐贈提供資助。

1.4 目標受益人為本地全日制學生（年齡 6 至 23 歲）。

1.5 資助範圍通常涵蓋學生的過夜住宿、膳食及一個導覽和兩個體驗式學習活動（比如：一個農業相關，另一個與文化相關）的一般計劃所需的費用。教師及必要工作人員的相關費用亦會覆蓋，具體將根據 HKCF 的裁量處理，以考慮學生情況的多樣性及適當的師生比例。

2. 誰可以申請？

2.1 有興趣為學生組織及主導學習計劃的本地非牟利教育機構可以申請。

2.2 其他類別的組織，如果能夠招募學生並為他們運行符合資助計劃目標的精心策劃的計劃，同樣可以申請。

– 本地免稅慈善機構：

申請機構必須提供稅務局根據《稅務條例》（第 112 章）第 88 條發出的免稅信函的副本。

– 本地註冊及非牟利機構：

申請機構必須提供根據《公司條例》（第 622 章）所簽發的公司登記處證書副本；以及申請機構的章程副本。

3. 申請及實施

3.1 申請人必須至少在計劃活動日期前 3 個月提交申請（使用指定表格）。HKCF 一般會在申請後 1 個月內確認。

3.2 申請表要求申請人提供計劃的基本信息，包括目的及預期成果、計劃的校本或組織特定活動、學生人數、隨行工作人員/成人人數、在荔枝窩的過夜日數及其他資助來源（如有）。

3.3 申請人應在附錄中提供一份計劃大綱，及討論計劃中各個組件與正式課程及學生個人發展的相關性。

3.4 所提議的計劃中的活動可以涵蓋自然、文化、農業、歷史、地理、有形及無形文化遺產以及其他與資助計劃目標一致的主題。預期所提議的計劃將包括本地社區在村莊中運行的活動及申請機構本身的活動。

3.5 成功申請者需在活動前 2 周向 HKCF 提交一份學生參與者名單，顯示他們各自的學校/大學名稱、年級及科目/專業，以及隨行成人參與者名單。

3.6 成功申請者需與 HKCF 簽署協議，其中包括要求 HKCF 對因項目參與者的行為和行動而產生的所有損失、損害、責任及費用，以及對 HKCF、其員工或承包商提出的任何行動、訴訟或要求完全豁免的條款。

4. 評估標準

4.1 申請將根據其目的及預期益處、校本或組織特定活動的內容進行評估。納入前訪及後訪活動以增強學習體驗將會是一個優勢。

4.2 為了善用資助計劃的影響，每組織每年最多可以獲得兩（2）次成功資助申請。所獲總金額上限為 HK\$80,000，而總過夜數則上限為四（4）。

5. 申請機構的責任

5.1 申請機構對計劃實施的保險範圍負有責任。

5.2 申請機構應確保所有登記參加者如安排的住宿、膳食及活動計劃都能全勤出席。

5.3 機構應儘可能地承認 HKCF 的資助，並在計劃的任何宣傳或社交媒體中公佈以下的標誌及/或標籤，表示確認或者感謝：

- The Hong Kong Countryside Foundation (facebook: hkcountryside)
- 香港鄉郊基金
- Hakka Life Experience Village@Lai Chi Wo
- 荔枝窩客家生活體驗村
- Learn from Our Village Heritage
- 鄉村為本學習計劃

6. HKCF 作為資助管理機構

6.1 HKCF 可聯繫受資助的學生以獲取有關計劃的反饋，並要求他們參加跟進活動，分享他們的學習或經驗給其他人。

6.2 HKCF 也可以發布或使用受資助計劃在荔枝窩的拍攝圖片或視頻，作為報告和宣傳用途。任何申請機構的異議或擔憂應在計劃開始前提出。

6.3 如有查詢，請聯繫香港鄉郊基金：

電話：2698 0455

電子郵件：enquiry@hkcountryside.org
